

## **Library Learning Commons Director**

Pingree School is a dynamic and aspirational, independent, all-gender day school on the North Shore of Boston, located on a beautiful 100-acre campus in South Hamilton, where approximately 385 students in grades 9 through 12 solve problems, build community, and learn how to learn. The Pingree community is dedicated to academic excellence and the development of high personal standards. Pingree believes that a love of learning flourishes best in a diverse community that respects truth, curiosity, creativity, humor, and independent and imaginative thinking. Committed to developing global citizens, Pingree actively seeks faculty and students of character and intelligence from diverse social, ethnic, and socio-economic backgrounds.

Pingree School seeks an experienced educator to serve as the Library Learning Commons Director beginning with the 2022-2023 academic year. Pingree School's Library Learning Commons is an active, participatory learning environment. The Library Learning Commons Director will provide enthusiastic, innovative, and user-focused leadership and coordination of programs and resources. This professional will collaborate with multiple academic and administrative departments to ensure the highest quality services. The Director will promote the Library Learning Commons resources to students and the broader community.

### Responsibilities

- Collaborate with colleagues, faculty, and staff to build upon existing and implement new initiatives and learning activities where inquiry, curiosity, and exploration are valued.
- Plan and implement services, as well as oversee physical and digital learning spaces, that enhance support of curriculum, research, and information needs for the community.
- Serve as a member of the Educational Resource team.
- Oversee acquisition, selection, budgeting, cataloging, processing, interlibrary loan, reference services, and circulation of a collection of materials and resources that supports and represents diverse identities, cultures, experiences, and perspectives.
- Manage and supervise a busy Library Learning Commons that aims to support a broad range of young adult learning styles.
- Engage in continual assessment of evolving user needs and adapt services appropriately.
- Maintain ongoing awareness and familiarity with technological advances relating to creation, curation, storage, delivery of and access to electronic information.
- Teach students, in collaboration with faculty, to navigate the research process successfully, meaningfully, and with joy. Instruction may be provided through workshops, one-on-one conferences, and both asynchronous and interactive models.

- Supplement school resources by connecting the school and classroom with the public library and other organizations as appropriate.
- Support and promote the values of the school as defined in the Mission Statement and actively participate in current school-wide initiatives to enrich and support the school's strategic plan goals, which includes cultivating resources that further an educational commitment to equity, inclusion and antiracism to ensure the learning commons promotes a sense of belonging.
- Assist students with citation and research skills.

### Qualifications

- Bachelor's degree and Master of Library and Information Science degree from an ALA-accredited institution are strongly encouraged.
- Expresses a value for diversity, equity, and inclusion in the classroom, curriculum, and community and demonstrates cultural awareness, including knowledge of themselves and the lenses they bring to interactions with the school community.
- Experience and comfort working in a school setting with adolescents.
- Familiarity with national and state standards for information and technology literacy, including the International Society for Technology in Education (ISTE) and American Association of School Librarians (AASL) standards.
- Grounded understanding of information literacy and reference fundamentals and instructional best practices.
- Experience with an automated library system.

To apply for the position, please send a cover letter, resume, and contact information for two professional references to Laura Ogden, Director of Human Resources and General Counsel, at [logden@pingree.org](mailto:logden@pingree.org).

Pingree School is proud to be an Equal Opportunity Employer. The school does not discriminate against applicants or employees on the basis of their race, sex, pregnancy or pregnancy-related condition, color, religion, national origin, age, ancestry, sexual orientation, disability, gender identity or expression, veteran or active military status, genetics or any other category protected by state, federal or local law.